

Assumption Parish Board of Education Meeting

4 November 2010

7 pm

Members present: Dan Moellenbeck, Jerrod Robinson, Carrie Moats, Joe Creighton, Fr Remi

Ex Officio members present: Deacon Dan McGuire, Herb Hartman

Others present: Caryn Paulin (PTO), Craig Hastings (Diocesan Board)

Absent: Kim Darr, Wade Derry, Jason Derry

- Agenda accepted as submitted
- Minutes from October meeting accepted after minor spelling correction.

Dowling Board of Education Report: (e-mail from Jason)

Dowling Board meeting summary:

Dowling Student Maddie Vanderlinden reported on activities the student body is participating. The following is a recap: Dowling's Culvers Night is October 22, 2010. Culvers will donate a portion of the sales to Dowling. The proceeds will be used for service projects. Fall project raised \$6,600 for various charities. Ankeny and Dowling will be participating in a student exchange to share ideas between schools. Maddie reported Grandparents Mass was an overall success for the student body.

Dr. Deegan Reported on the following items: He hosted NCEA Executive Committee in Kansas City. Administrators from Catholic schools in region 9 (Missouri, Kansas, Nebraska and Iowa) discussed strengths, weaknesses, and new directions for the National Catholic Educational Association secondary division.

The annual appeal is ongoing and donations are ahead of where we were last year at this time.

The Des Moines Diocese has achieved full certification from the Cristo Rey network to establish a Cristo Rey school. Fr. Bertogli noted that the Bishop shared with the priests at priest retreat that the philanthropic goal is to raise \$10-\$12 million to start the school. Twenty-five businesses have been secured to support Cristo Rey with jobs for students. Also, attached is information about Cristo Rey.

Dr. Dowdle Reported on the following: Parent Teacher Conference scheduling is taking place online. As of this meeting 700-800 conferences had been scheduled.

Iowa Core Update. Teachers are continuing to journal through ICAT. The data entered indicates alignment with Iowa core learning and federal standards.

October Professional Development. The Science Department and Media Department are identifying online, department specific teaching tools for teachers. Dr. Dowdle and Dr. Tom Neal are helping the theology faculty review the current curriculum to prepare transition to the new Theology Curriculum Framework from the USCCB.

School Improvement Committee. On October 26, 2010, the committee (comprised of board members, faculty, students, and community members) are meeting to share goals and progress. Project Lead the Way has two teachers (James Enzler and Andy Schreck) leading the engineering courses new to Dowling this year. According to DMACC, Dowling's enrollment between 140-150 students is higher than any other public school offering the same coursework.

Jason also sent information regarding the Cristo Rey School in e-mail attachments:



At a glance.doc



Cristo Rey Key
Points.doc



FAQs.doc

PTO Report: Caryn Paulin

- Treasurer report: (October 2010)
 - Monthly expenses: \$16,631
 - Deposits: \$25,231
 - Balance: \$18,962
- Scrip balance: (- \$2,959) —due to large purchase of gift cards for holiday season.
- A total of 92 Assumption sweatshirts purchased through PTO.
- BRAG: Final total raised is still being determined.
- Upcoming events:
 - Book Fair (currently being held—Nov 2010)
 - Spaghetti dinner: ~200-300 people. Profits to 7th/8th grade Adopt-a Family.
 - Artist in Residence: Barbara Vaske
 - Distinguished Alumni Award: accepting nominations
 - PTO social: 2 December
 - Drop and Shop: Planned for 3 December
 - Granger Community Center: Festival of trees 4 December. Planning a tree from Assumption.

Open Forum: None

Parish Administrator report:

- Sidewalk:
 - No specs yet.
 - Tom Schenk has taken over the project.
 - Now a spring/summer timeline for completion.

- North side of gym:

Windows and siding deteriorating—in need of assessment by Building/Grounds Committee.

Principal's Report:

- Attended CTO luncheon 14 October. (18% of our students aided by CTO)
- EASE fund: generous donation has enabled it to continue for an extended period. (had begun to tap the principle)
- Denise Mulcahy visited Assumption 4 November—discussed Iowa Core curriculum.
- Counselor: going well.
- State Fire Marshall report discussed.

School Administrator Report to the Board of Education
Assumption School
November 4, 2010

➤ **Spiritual Leader –**

- 10/13 Professional Development – On a Journey Together
- 10/20 Professional Development – On a Journey Together
- 10/27 Professional Development – On a Journey Together
- 11/3 Professional Development – advent plans for students, On a Journey Together

➤ **Educational Leader –**

- 10/11 Subbed in PK room as aide
- 10/15 Subbed part of day in MS classroom
- 10/20 Subbed in elementary classroom
- 10/22 Subbed in MS classroom
- 10/25 Meet with counselor re: student conduct
- 10/28 Talked, along with counselor, with MS students re: student conduct ****
- 10/29 Subbed part of day for teacher
- 11/4 Denise Mulcahy, Director of Teaching and Learning, visited Assumption School ****

➤ **Public Relation Leader –**

- 10/12 Listened to 5&6 graders read their myths and fables to 1&2 graders
- 10/14 Attended CTO Luncheon ****
- 10/21 Talked with parent re: PS
- 10/26 DCHS Student Ambassadors visited 7&8 graders
- 10/28 PTO meeting
- 10/31 Attended Mock Trial dress rehearsal
- 11/2 Parent-Teacher Conferences
- 11/4 Parent-Teacher Conferences

➤ **Managerial Leader –**

- 10/13 Worked with teachers to schedule PT conferences
- 10/14 Certified enrollment with State
- 10/15 Held fire drill
Sent off school safety survey to Catholic Mutual Group
- 10/25 Talked with prospective artist for Catholic Schools' Week
Ordered counseling material and reading books for MS classroom
- 10/26 Held tornado drill
- 11/3 State Fire Marshall inspected building

➤ **Upcoming Important Dates –**

- 11/5 No School
- 11/8-12 ITBS Week
- 11/12 End of 1st Trimester
- 11/14 Dowling Catholic Open House (11 am – 2 pm)
- 11/16 On a Journey Together Closing Session (6:30 pm)
- 11/17 Dr. Luvern Gubbels to visit Assumption School
DCHS Student Ambassadors to visit 5&6 graders
- 11/18 Picture Retakes
PTO Meeting (3:45 pm)
- 11/19 No School – Professional Development (CRISS Training)
- 11/24-26 Thanksgiving Break
- 12/2 PTO Social
- 12/3 Teacher Sponsored “Drop-n-Shop” (5 – 10 pm)



“Our mission is to make the teaching of Jesus Christ a reality by providing meaningful educational experiences for all in an environment integrated by values with faith, community, prayer, and service.”

New Business:

- Craig Hastings (Diocesan Board liaison)
 - Gave brief presentation about his duties with the diocesan board.

- Policy Review:
 - 310: reviewed/ no change
 - 312: reviewed/no change
 - 312.1: reviewed/ no change
 - 330: reviewed/ Changed “*develop*” to “*maintain*”.
 - 350: reviewed/ no change

Old Business:

- Revisited discussion of the following policies:
 - 305.2 and 305.3 : Herb had contacted other schools regarding their board policies on the respective issues. The board decided to add 305.4 to address admission of K-8 students. Also will need to re-write 305/306 to address class size. (Herb is drafting new policies.)

- Marketing: table tents being used at socials and other functions.

Meeting Adjourned: 8:31 pm