

# Assumption Parish Board of Education Meeting

7 April 2011

7pm

**Members present:** Wade Derry, Jerrod Robinson, Kim Darr, Carrie Moats, Dan Moellenbeck,  
Joe Creighton

*Ex Officio* members present: Deacon Dan McGuire, Herb Hartman

Others present: Caryn Paulin, Jason Derry

Absent: Fr Remi

- Agenda accepted as submitted
- Minutes from March meeting accepted after one minor statistical correction.

**Dowling Board of Education Report:** Jason

- Over 150 DCHS students coached in the Special Olympics ( March 2011).
- Art Club making craft kits for Blank Children's Hospital.
- *Habitat for Humanity* participants helped with two build days in March.
- Construction update: WDM Planning and Zoning and City Council approved building permit. Some repair work to begin immediately, more to begin May 1.
- Campaign update: currently at \$2.2 million pledged.
- Annual Appeal: three phone-a-thon evenings planned.
- Education summit: several staff will attend state education summit July 25/26.
- Budget: includes 4.98 % tuition increase for 2011/12. Increase mostly due to teacher's salaries remaining competitive with local schools.
- Incoming 9<sup>th</sup> grade : 366 currently registered.
- Faculty update: Mr. Dayton training this summer to join pre-engineering program.

**PTO Report:** Caryn

Expenses: \$14,499

Deposits: \$9,355

Balance: \$5481

Scrip balance: \$2,888

General fund: \$881

- May Crowning: 5 May
- By-laws approved
- Scrip plans: classroom furniture for lower grades.
- Possible donation of a tree for Centennial Park
- Assumption School Family Picnic: Jester Park Shelter #3 has been reserved for 17 July after 10 am mass.
- Looking into participating in local media teacher awards: “My Favorite Teacher”- ABC5 and WHOTv13 “Golden Apple” award.

**Open Forum:** None

**Parish Administrator report:**

- Pastoral Council: currently reviewing SWOT reports submitted by the various ministries for the purpose of long term planning.
- Monthly socials: status is currently being evaluated regarding value and purpose. ( Board of Ed is scheduled to host the May social—will be discussed later in meeting.)
- Vicki House to be honored in a retirement ceremony in June.

## Principal's Report:

### ➤ Spiritual Leader –

- 3/23 “On a Journey Together” with teachers
- 3/30 “On a Journey Together” with teachers
- 4/6 Attended Administrator’s Retreat with Bishop Pates

### ➤ Educational Leader –

- 3/7 Attended Diocesan Administrator’s Meeting (CRISS, calendar, etc.)
- 3/8 Attended Accreditation meeting re: state visit next year \*\*\*\*
- 3/9 Led Professional Development – CRISS
- 3/11 Led Professional Development – CRISS
- 3/25 Subbed for teacher (PM only)
- 3/28 Attended Eco-Kid Assembly with K-4 students
- 3/31 Covered classes for teachers as they met with CRISS Trainer (PM only)

### ➤ Public Relation Leader –

- 3/7 Led Early Childhood Roundup \*\*\*\*
- 3/22 Gave school tour to prospective PK parent
- 3/24 Attended PTO meeting
- 4/4 Gave school tour to prospective K&4 parent  
Sent reminder to prospective K parents reminding of screening

### ➤ Managerial Leader –

- 3/4 Held Tornado Drill
- 3/8 Attended Parish Council meeting
- 3/23 Met with Brenda to start planning on Dubuque trip \*\*\*\*
- 3/24 Sent home reminder to parents re: CTO application deadline  
Held Fire Drill
- 3/30 Sent reminder emails to parents re: CTO application status \*\*\*\*

### ➤ Upcoming Important Dates –

- 4/11 No School for Kindergarten only – Kindergarten Screening  
On a Journey Together Closing Session (6:30 pm)
- 4/12 6<sup>th</sup> Grade Vocations Day
- 4/13 5&6 Grade to DCHS to see Spring Musical “Beauty and the Beast”
- 4/14 Chrism Mass (7:00 pm) – Father Remi with 8<sup>th</sup> graders after Mass
- 4/18 No School for Kindergarten only – Kindergarten Screening
- 4/20 Free Dress Down Day
- 4/22 Students Adoration and Stations of the Cross (2:30 pm)
- 4/25-29 Mr. Hartman at NCEA Conference
- 4/27 1&2 Grade to Brenton Arboretum (9:00 am)  
DCHS Junior High Leadership Conference (9:00 am – 2:00 pm)
- 4/28 PTO meeting (6:30 pm)

## Highlights:

- State Accreditation site visit scheduled for next school year. BoE will be involved.
- Dubuque trip: currently being planned
- CTO applications: Deadlines-- 15 May and end of July.
- Handout distributed to board: from retreat with Bishop Pates 6 April. ( Catholic School Management Committee handout)

## **Old Business:**

### Policy review:

#### Revisited:

- 413: eliminated
- 425: new verbiage as per handout from Herb.
- 409.2: Herb will re-write for next meeting:
  - IRS/TSA contribution
  - Herb to check diocesan policy.

#### Additional policies reviewed:

- 416: Reviewed/approved
- 418: Changed “other school” to “schools”.
- 418.1: Reviewed/approved
- 418.2: #1- eliminate \$1000 - change to: “reasonable amount to cover cost accrued for replacement.”
- 420: Reviewed/approved
- 450: Reviewed/approved
- 450.1: Reviewed/approved
- 460: ( diocesan policy) Reviewed/approved
- 470: eliminated “Catechist Handbook”

Marketing:

- Letter being sent to all families of RE students.

**New Business:**

- 2011/2012 calendar: handout from Herb.
  - Approved as presented in handout.
- May socials: BoE is hosting. Members volunteered for specific masses.
- New Members: Current members to bring names of potential members for consideration at next meeting.

**Meeting Adjourned:** 8:32 pm