

Assumption Parish Board of Education Meeting

3 March 2011

7 pm

Members present: Dan Moellenbeck, Wade Derry, Kim Darr, Jerrod Robinson, Carrie Moats,
Joe Creighton

Ex Officio member present: Herb Hartman

Others present: Jason Derry, Courtney Bertram

Absent: Fr Remi, Deacon Dan McGuire

- Agenda accepted after typographical error corrected.
- Minutes from February meeting accepted after minor wording correction.

Dowling Board of Education Report: Jason

- Annual Appeal going well—currently at 89% of goal.
- We Believe goal at \$3.8 M.
- Construction plans are progressing: construction on band shell to begin by 1 May with completion scheduled by 15 August.
- Checking into the possibility of virtual classrooms.
- NCEA Region 9 Catholic School administrators meeting at DCHS 28 September.
- STO tax credit program appears to be continuing in its present form.
- 349 eighth graders currently enrolled in the 25 contributing schools. 94% took the entrance exam.
- RAC being re-evaluated.

PTO Report: Courtney

- Expenses: \$32,248
 - Deposits: \$20310
 - Balance: \$10,624
 - Scrip balance: \$8,032
 - General fund: \$881
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- Kindergarten round-up 1 March—well attended.
 - PTO family picnic at Jester Park scheduled for 17 July after 10 am mass.

Open Forum: None

Parish Administrator report: Herb

- Reminder that the Spring Auction is Saturday 5 March.

Principal's Report: Herb

➤ **Spiritual Leader –**

- 2/11 Ordered ACRE tests ****
- 2/22 Attended opening session of “On a Journey Together”, led prayers

➤ **Educational Leader –**

- 2/7 Observed student teacher teach lesson
- 2/10 Worked with WG staff to set up student receiving reading assistance
- 2/15 Subbed for teacher (PM only)
- 2/16 Led Professional Development – CRISS
- 2/18 Subbed for teacher (PM only)
- 2/21 Worked with diocesan office re: early-bird algebra ****
- 2/22 Parent-Teacher Conferences
- 2/24 Parent-Teacher Conferences
- 3/2 Led Professional Development - CRISS

➤ **Public Relation Leader –**

- 2/4 CSW Family Luncheon
Attended Family Bowling Night
- 2/8 Put out fliers, contacted newspapers re: roundup advertising
- 2/16 Emailed information to parents re: tuition, reading resource teacher, tuition assistance
- 2/17 Attended PTO meeting
- 3/1 Led Kindergarten Roundup ****

➤ **Managerial Leader –**

- 2/8 Attended Parish Council Meeting
- 2/9 Scheduled Parent-Teacher Conferences with teachers
- 2/10 Met with Jeanne Wells re: CTO audit ****
- 2/17 Held Fire Drill
- 2/18 Returned Iowa Arts Council grant forms
- 2/21 Held Tornado Drill
- 3/2-3 Updated computer program to work with document cameras ****

➤ **Upcoming Important Dates –**

- 3/4 Progress Reports to go home
- 3/5 Assumption Auction
- 3/6 Confirmation candidate meeting (4 pm)
- 3/7 Administrator Meeting
Early Childhood Roundup (6:30 pm)
- 3/9 Ash Wednesday
- 3/10 CRS – Math assessment for grade 6
- 3/11 No School – CSW Mass rescheduled
- 3/14-18 Spring Break
- 3/24 PTO meeting (3:45 pm)
- 3/25 Parent Pickup Day
- 3/28 Eco-Kid Assembly for K-4 students (10:30 am)
- 3/29 Iowa Algebra Aptitude test for qualifying students (9:30 am)
- 3/30 Middle School Show Choir Festival (1 pm)
- 3/31 First Communion Parent Informational Meeting (7 pm)

Highlights:

- Early-bird algebra program: Students in 93rd percentile or above qualify for examination to participate in the program to obtain Algebra I credit.
- Kindergarten Round-up: 11 families attended. All plan on enrolling their student in kindergarten at Assumption next year.
- CTO audit: positive

An executive session was held.

New Business:

SWOT analysis discussion with contributions from all board members. All input was noted for subsequent inclusion in the questionnaire and forwarding it to the Pastoral Council.

Old Business:

Policy Review:

- 413: (tabled at previous meeting)
 - To be included in policy 425.
 - Herb discussed the family leave policy with Dr Gubbels who said we only needed one policy to cover it.
 - Cases involving adoption are included.
- Policy 425: To be merged with policy 413. Can use up to 30 days unless fewer days have accrued.

Meeting Adjourned: 8:42 pm