

Assumption Parish Board of Education Meeting

1 September 2011, 6pm

Members present: Chair: Dan Moellenbeck, Vice-chair: Joe Creighton, Sec/Treasurer: Carrie Moats, Susan Steier, Merlyn Wiese, Jerrod Robinson, Fr. Remi Okere

Ex Officio members present: Herb Hartman

Others present: Gina Derry

Absent: Deacon Dan McGuire

- Agenda accepted as submitted
- Minutes from August's meeting approved as submitted.

Dowling Board of Education Report: no report

PTO Report: Gina Derry

- Will meet the third Thursday of every month
- Good participation in committee sign ups
- Uniform exchange area is organized
- Contacted artist in residence for Catholic Schools Week
- PTO newsletter went out
- Sweatshirt orders will be open to parish
- Funds as of July 31st -\$9,548 with \$700 extra

Open Forum: None

Parish Administrator report: reported by Herb Harman

- RE starts 9/14/2011-high school added for 10th grade confirmation

Principal's Report:

➤ **Spiritual Leader –**

8/18 Attended Diocesan Staff Mass at St. Theresa
8/22 Attended school prayer service to start off school

➤ **Educational Leader –**

8/09 Interviewed candidates for Student Aide and After School Care Supervisor
8/10 Attended Diocesan Administrator's meeting in Harlan
8/11 Interviewed candidates for Student Aide and After School Care Supervisor
8/16 Attended IEP meeting
Attended IEP meeting
8/17 Met with teachers (discussed calendar, schedule, PD, etc.)
Interviewed candidates for MS teacher position
8/18 Introduced Ms. Erin Paulsen to rest of staff, signed contract, etc.
8/24 Led PD – Goal Setting
8/25 Led PD – Effective Instruction (diocesan planned) *****
8/31 Finalized Amparo to teach Spanish to students

➤ **Public Relation Leader –**

8/09 Attended Parish Council meeting
8/18 Held Back to School Night
8/19 Talked with donor re: tuition aide for students
8/22 Attended Parent Back to School Breakfast

8/25 Attended PTO meeting
8/26 Attended BRAG kickoff
8/29 Gave tour to prospective family for 2012-13
9/1 Met with Sarah Harbaugh, new WG Elementary Principal

➤ **Managerial Leader –**

8/08 Met with Dcn. Dan re: budget
Worked on Site Visit preparation
8/12 Brick shopping for school sign
8/18 Worked with tech person on teacher laptops *****
8/23 Led teacher work time – cleaned storage area, workroom
8/29 Talked with SolidSystems Inc. owner

➤ **Upcoming Important Dates –**

9/02 BRAG \$\$ Turn-in Day
9/05 No School – Labor Day
9/06 PS and PK Field Trip to Granger Library
9/07 \$1 Dress Down Day
9/09 BRAG \$\$ Turn-in Day
9/15 State Reports Due
9/16 BRAG \$\$ Turn-in Day
BRAG Safety Assembly
9/16 and 9/17 Landscaping in front of school
9/19 No School – Diocesan PD (CRISS II)
9/20 BRAG \$\$ Turn-in Day
9/22 PTO meeting (5:30 pm) in Mr. Stotts' room
9/23 BRAG 2011 (lunch begins at 11 am)
9/28-30 Diocesan Administrator's Retreat in Omaha

Old Business:

- BOE Schedule Review-move April until Thursday the 12th
- State Visit Preparation-Oct. 24th/25th
- Marketing Update
 - Melissa Robinson met with Darci Tallman
- Policy on Use of Technology-move to new

New Business:

- Gym Class Uniforms-moving forward with middle school uniforms
- Policy Review (501-508)
- School Improvement Advisory Committee (SIAC) Members Approved -
 - Herb Hartman- principal, Christie Creighton-parent, Sharon Wiese-parent, Tom Schenk-community member, Connor Erps-student, JoAnne Mauritz-teacher, Mandy Means-teacher.

Executive Session

- **Approved hiring of Ms. Paulsen**

Meeting Adjourned: 7:30 pm