

Assumption Parish Board of Education Meeting Minutes

7:00 pm August 13, 2009

Present: Kim Darr, Joe Creighton, Dan Moellenbeck, Carrie Moats, Father Remi, Herb Hartman, Deacon Dan McGuire

- Agenda accepted
- May Minutes Approved as submitted
- **Dowling Board of Education Report – Jason Derry**
 - No report
- **PTO Report**
 - No Report, PTO has not yet met this school year
- **Treasurer’s Report – Wade**
 - No activity to report
- **Administrator’s Report – Deacon Dan**
 - Kitchen completed with just a few touch up items remaining.
 - Father Remi welcoming on the Feast of the Assumption. Board of Ed members are asked to help out.
 - Deacon is working to place new members on the Grounds and Maintenance Committee which oversees maintenance and improvements to the school.
- **Principals’ Report – Herb Hartman**

“Our mission is to make the teaching of Jesus Christ a reality by providing meaningful educational experiences for all in an environment integrated by values with faith, community, prayer, and service.”

➤ Educational Leader –

6/15-6/17 Interviews for PE teacher

7/8 Met with Cory to discuss PE position

7/16 Met with Jen Miner at Assumption for signing of contract

7/21 Met with Steph Wilson to design local teacher professional development

8/10 Diocesan Administrator meeting in Atlantic

➤ Public Relation Leader –

6/14 BRAG meeting

6/23 Met with Randi from Iowa Energy re: field trips/Black History Month

7/11 BRAG meeting

7/11 Attended Assumption School family picnic sponsored by PTO

7/30 Gave school tour to prospective family

8/03 Assumption Registration

8/11 Contact PS/PK non-registered prospective parents

➤ Managerial Leader –

6/01 Met with Donna Becker re: kitchen manager position

6/08 Classroom technology install

6/23 met with Linda from Hockenbergs re: kitchen remodel

6/24 Ordered textbooks (new PK-4 math) and teacher supplies

6/24 Observed lunch process at Perry Public School
7/28 Met with Mrs. Biley re: new library books
7/31 Met with Fr. Remi re: EASE fund
8/03-8/05 Kitchen cabinet/countertop install
8/05 Met with Kent Schultz from Martin Bros. re: coop purchasing
8/11 Met with Linda from Hockenbergs re: kitchen remodel

➤ Upcoming Important Dates –

8/17 Teachers return to work
8/18 Teacher/Staff “Back to School” Mass
Assumption “Back to School” night (4:00 – 6:00 pm)
8/20 First Day of School (early dismissal @ 1:30 pm)
8/21 Early Dismissal @ 1:30
8/29 Assumption Parish Lay Ministry Retreat

3 and 4 year old programs each with 9 students.
Overall, we are currently at 89 students.

- **New Business**
 - Father Koch Scholarship Fund has \$8335
- The Board discussed ideas on how this will be used. Further discussion will take place at our next meeting.
- **Old Business – Marketing Plan**
 - Diocesan schools now have a Half-time marketing person (Darcy Tallman). She will work with principals to market their schools.
 - Herb will reconvene a marketing team to work with Darcy
- **Meeting adjourned 8:15 pm**