

Assumption Parish Board of Education Meeting Minutes

7:00 pm November 5, 2009

Members Present: Kim Darr, Joe Creighton, Dan Moellenbeck, Jerrod Robinson, Wade Derry, Carrie Moats

Others Attending: Father Remi, Herb Hartman, Deacon Dan McGuire, Cindy Godwin, Barb Burkhart

- Agenda accepted with the addition of a closed executive session
- October Minutes Approved as submitted
- **Dowling Board of Education Report – Jason Derry**
 - See attached



Oct. 15 Board of
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- **Open Forum** - None
- **PTO Report – Cindy Godwin**
 - PTO Budget Reviewed
 - \$2600 transferred to Parish for Kitchen remodeling
 - BRAG proceeds probably exceed the \$20,589 listed in budget by ‘a couple thousand.’
- **Treasurer’s Report – Joe**
 - No new activity to report. Current balance is \$3609.21. Part of the balance will be used to sponsor a Catholic School’s Week activity.
- **Administrator’s Report – Deacon Dan**
 - With PTO payment, kitchen remodeling expenses have been paid
 - Building and Grounds committee will meet next week. All earlier identified major projects have been completed
 - School budget committee will convene before next BOE meeting. Joe and Jerrod will meet with Deacon Dan and Herb to develop and propose a budget at the January meeting.
 - Old trophies were found during basement clean out. Looking for ideas on what to do with them.
- **Principals’ Report – Herb Hartman**

“Our mission is to make the teaching of Jesus Christ a reality by providing meaningful educational experiences for all in an environment integrated by values with faith, community, prayer, and service.”

➤ **Spiritual Leader –**

10/14, 10/21 and 11/4 Facilitated “On a Journey Together” for staff
10/15 Took 8th Graders to St. Francis for a Service Fair
10/22 Attended PTO Religious Support Committee
10/27 Attended Gr. Etha Seronko’s funeral
10/27 Observed Deacon Dan and Tom Schenk train Mass servers

➤ **Educational Leader –**

10/2 Subbed for teacher in afternoon
10/7 Ordered MS books on Differentiation
10/8 Watched a 3rd grader give presentation to class
10/9 Gave teachers extra article to read
10/12 Observed MS teacher Differentiation lesson
10/16 Subbed for teacher in afternoon
10/20 Prepared ITBS materials
10/20 Met with MS teachers and parent
10/21 Observed by Steph Wilson from Diocesan Schools' Office

➤ Public Relation Leader –

10/9 Gave tour to prospective parents (PK)
10/9 Talked with Tiffany from the Ronald McDonald House
10/24 Attended MS girls volleyball game
10/31 Attended MS girls volleyball game
10/12 Met DCHS students (representing Cystic Fibrosis Foundation) to give money from Dress-Down Day
10/14 Met with Bret Posegate on marketing Assumption School
10/16 Ronald McDonald Assembly – Character Counts
10/16 Talked with parents
10/17 Met with parent
10/19 Gave tour to prospective parents (PS)
10/20 Played volleyball with parents and girls volleyball team
10/23 Attended BRAG Halloween Party
10/28-29 Parent-Teacher Conferences
11/4 Held Assumption School marketing meeting

➤ Managerial Leader –

10/13 Worked on Accelerated Reader program to setup classes
10/14 Held tornado drill
10/14 Observed DCHS Student Ambassadors talk with 7&8 graders
10/15 Certified enrollment with DOE
10/22 Held tornado drill

➤ Upcoming Important Dates –

11/10 Diocesan Marketing Launch (5:30 pm)
11/12 PTO Meeting (3:30 pm)
11/12 Building and Grounds Committee Meeting (7:00 pm)
11/13 Diocesan Administrator meeting
11/13 Assumption hosting 7&8 Grade dance
11/13 End of First Trimester (progress reports sent home on 11/20)
11/18 Picture Retakes
11/20 K-4 Field Trip to Historical Building and DM Art Center
11/25-27 Thanksgiving Break
12/4 Teacher sponsored “Drop-n-Shop” (5:00 – 10:00 pm)

- Volleyball Team won the Sportsmanship Award again this year.
- Mock Trial Team won both cases and also were very good representatives of our school
- Herb provided the articles he is asking teachers to read for their Professional Development

New Business

- Materials from Oct 8 Diocesan Board In-Service were distributed to members
- Administrator goals
 - Spiritual Leader: lead 'On a Journey' for the teachers
 - Educational Leader: Focusing on Differentiation.
- Diocesan Schools Board Mission – Deacon Dan provided hand outs. Deacon will be going off the Diocesan School Board after the end of the school year

Executive Session

Meeting adjourned 9:30 pm